



<b>Job ad reference:</b>	H11RBH09266
<b>Role title:</b>	Staff Specialist (Clinical Academic Fellow)
<b>Status:</b>	Temporary part time position for five years, 56 hrs per fortnight
<b>Unit/Branch:</b>	Neurology Department
<b>Division/District:</b>	Division of Medicine Royal Brisbane and Women's Hospital Metro North Health Service District
<b>Location:</b>	Herston
<b>Classification level:</b>	L18-L24
<b>Salary level:</b>	\$70.66 - \$82.08 per hour
<b>Closing date:</b>	Monday, 10 October 2011 Applications will remain current for 12 months
<b>Contact:</b>	Dr Robert Henderson
<b>Telephone:</b>	(07) 3636 3111
<b>Online applications:</b>	<a href="http://www.health.qld.gov.au/workforus">www.health.qld.gov.au/workforus</a> or <a href="http://www.smartjobs.qld.gov.au">www.smartjobs.qld.gov.au</a>
<b>Fax application:</b>	(07) 3170 4244
<b>Post application:</b>	Recruitment Services – Metro North Locked Mail Bag 7004 Chermside Centre Chermside QLD 4034

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### About our organisation

Queensland Health's purpose is to provide safe, sustainable, efficient, quality and responsive health services for all Queenslanders. Our behaviour is guided by Queensland Health's commitment to high levels of ethics and integrity and the following **five core values**:

- **Caring for People:** We will show due regard for the contribution and diversity of all staff and treat all patients and consumers, carers and their families with professionalism and respect.
- **Leadership:** We will exercise leadership in the delivery of health services and in the broader health system by communicating vision, aligning strategy with delivering outcomes, taking responsibility, supporting appropriate governance and demonstrating commitment and consideration for people.
- **Partnership:** Working collaboratively and respectfully with other service providers and partners is fundamental to our success.
- **Accountability, efficiency and effectiveness:** We will measure and communicate our performance to the community and governments. We will use this information to inform ways to improve our services and manage public resources effectively, efficiently and economically.
- **Innovation:** We value creativity. We are open to new ideas and different approaches and seek to continually improve our services through our contributions to, and support of, evidence, innovation and research.

### Purpose

- The Staff Specialist Neurologist will function as a member of the RBWH Department of Neurology team with a focus on Epilepsy and in particular Epilepsy Research. The position will fulfil the role of co-ordinator of Epilepsy Services with the potential to develop into Director role and provide leadership for the Comprehensive Epilepsy Program.
- The position will provide clinical outpatient epilepsy consultation and diagnostic services including EEG, and also provide an inpatient consultation service on referral from inpatient

teams. The position will co-ordinate and supervise the video-EEG long term monitoring of epilepsy patients with the ability to supervise daily.

- The position will have a role in other functions of the RBWH Department Neurology eg a general neurology outpatient clinic and a general neurology ward round and involvement in the on-call roster.

### **Your key responsibilities**

- Fulfil the responsibilities of this role in accordance with Queensland Health's core values, as outlined above.

### **Clinical Role**

- Full-time at the Herston Campus across the RBWH and CCR

### **Research Role**

- This is a major role of the Clinical Academic Fellow. It is expected that the Clinical Academic Fellow will be competitive in obtaining research funding at a national level and will publish in international peer-reviewed journals and present at National and international neurology and neuroscience meetings.

### **Other duties**

- Manage the performance appraisal and development of subordinate staff.
- Provide ethical decision making in the achievement of organisational goals.
- Document relevant clinical information legibly, concisely and accurately.
- Ensure the post-discharge care of patients is arranged as required.
- Arrange the transfer of patients as required.
- Ensure an appropriate handover of patients transferred to a hospital ward or to another hospital.
- Supervise the clinical care of patients by Junior Medical Staff in the Department.
- Supervise and teach Junior Medical Staff and Medical Students attached to the Department in the clinical aspects of Epilepsy.
- Be aware of and adhere to all relevant hospital policies and procedures.
- Be aware of the terms and conditions of employment for Staff Specialists as per the Senior Medical Officers' and Resident Medical Officers Award – State.
- Perform duties efficiently and in a professional manner.
- Treat patients and their families with courtesy and sympathy and treat all hospital staff and professional colleagues with courtesy and respect.
- Participate in departmental clinical audits and clinical meetings.
- Provide medical reports as requested.
- Represent the Hospital and Department on committees as requested by and/or with the approval of the Director of Neurology and Director of Medicine.
- Provide advice, as appropriate, for the planning of Hospital activities.
- Contribute to cost savings in the provision of health care at the Hospital by the efficient utilisation of resources.
- Develop the philosophy of and put into practice the continual improvement of all services received from and provided to patients and staff.
- To comply with Human Resources Management issues, including workplace harassment, workplace health and safety, employment equity and anti-discrimination as applied in the working environment.
- Supervision of Junior Medical Staff and Research Staff

### **Qualifications/Professional registration/Other requirements**

- Possession of, or eligibility for, registration with the Medical Board of Australia as a Specialist Neurologist (mandatory).
- Possession of a higher-degree Research Qualification or significant progress towards such a degree.

### **Are you the right person for the job?**

You will be assessed on your ability to demonstrate the following key attributes. Within the context of the responsibilities described above, the ideal applicant will be someone who can demonstrate the following:

To find out more about Queensland Health, visit [www.health.qld.gov.au](http://www.health.qld.gov.au)

- Enthusiastic and driven with the desire to create a Clinical and Research Centre of Excellence
- Personality that could work well in a team environment.
- Strong clinical experience, research background and teaching skills.
- Expertise from working at other Comprehensive Epilepsy Centres.
- Sound knowledge of contemporary human resource management issues with particular reference to Workplace Health and Safety, Equal Employment Opportunity and Anti discrimination.

### **How to apply**

Please provide the following information to the panel to assess your suitability:

- Your current CV or resume, including referees. You must seek approval prior to nominating a person as a referee. Referees should have a thorough knowledge of your work performance and conduct, and it is preferable to include your current/immediate past supervisor. By providing the names and contact details of your referee/s you consent for these people to be contacted by the selection panel. If you do not wish for a referee to be contacted, please indicate this on your resume and contact the selection panel chair to discuss.
- A short response (maximum 1-2 pages) on how your experience, abilities, knowledge and personal qualities are relevant for the role, taking into account 'Are you the right person for the job' and Your Key Responsibilities.
- Application form (only required if not applying online).

### **About the Health Service District/Division/Branch/Unit**

Metro North Health Service District provides the full range of health services including rural, regional and tertiary teaching hospitals. The District covers an area of 4157 square kilometres and extends from the Brisbane River to north of Kilcoy.

The Royal Brisbane and Women's Hospital is a 987 bed general, tertiary referral teaching hospital with a number of specialities including Medicine, Surgery, Orthopaedics, Psychiatry, Oncology, Trauma and Women's and Newborn Services. The Royal Brisbane and Women's Hospital is the largest tertiary referral hospital in Queensland. The hospital fulfils a significant teaching and research role with links to Queensland's major tertiary institutions.

The Prince Charles Hospital (TPCH) is the major tertiary level cardiothoracic referral hospital for Queensland, the largest such unit in Australia, and one of the largest services of its type in the world. The Hospital also provides emergency; general medical and surgical services; orthopaedics; rehabilitation and aged care services as well as outreach specialist services throughout Queensland.

Redcliffe and Caboolture Hospitals are key facilities servicing fast growing populations in these areas. Services provided include emergency; medical; surgical; orthopaedics; obstetrics; paediatrics; rehabilitation; and specialised outpatients clinics. Kilcoy is a rural Hospital providing emergency; general medicine; and postnatal care.

Mental health services are spread across hospitals, community health centres and residential care facilities. Oral Health Services are also provided through the District.

Primary and community health services provided throughout the District include primary health and care coordination; rehabilitation and consultation; community acute post acute; palliative care; healthier children and families; Indigenous health; alcohol and drug services; and sexual health and HIV services.

For further information visit the District website:

<http://www.health.qld.gov.au/wwwprofiles/default.asp>

Working within Metro North Health Service District is an opportunity to contribute to the provision of outstanding health services to the people of Queensland. The District is committed to best practice and continuous quality improvement and encourages staff to take advantage of training and development opportunities offered through:

- Undergraduate, postgraduate and continuing education for medical and health professionals.
- Clinical practice programs, postgraduate, and professional development courses for nurses.
- An extensive range of educational programs covering workplace skills, professional and personal development and contemporary management programs.

Metro North Health Service District promotes a healthy balance between your work and personal life, provides flexible work hours, paid parental leave and study leave options.

For further information visit the District/Division/Facility website: <http://hi.bns.health.qld.gov.au/>

### **Pre-employment screening**

Pre-employment screening, including criminal history and discipline history checks, may be undertaken on persons recommended for employment. The recommended applicant will be required to disclose any serious disciplinary action taken against them in public sector employment. In addition, any factors which could prevent the recommended applicant complying with the requirements of the role are to be declared.

### **Health professional roles involving delivery of health services to children and young people**

All relevant health professionals (including registered nurses and medical officers) who in the course of their duties formulate a reasonable suspicion that a child or young person has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to the Department of Child Safety. All relevant health professionals are also responsible for the maintenance of their level of capability in the provision of health care and their reporting obligations in this regard.

### **Salary Packaging**

To confirm your eligibility for the Public Hospital Fringe Benefits Tax (FBT) Exemption Cap please contact the Queensland Health Salary Packaging Bureau Service Provider – RemServ via telephone 1300 30 40 10 or <http://www.remserv.com.au>.

### **Disclosure of Previous Employment as a Lobbyist**

Applicants will be required to give a statement of their employment as a lobbyist within one (1) month of taking up the appointment. Details are available at <http://www.psc.qld.gov.au/library/document/policy/lobbyist-disclosure-policy.pdf>

### **Probation**

Employees who are permanently appointed to Queensland Health may be required to undertake a period of probation appropriate to the appointment. For further information, refer to Probation HR Policy B2 [http://www.health.qld.gov.au/hrpolicies/resourcing/b\\_2.pdf](http://www.health.qld.gov.au/hrpolicies/resourcing/b_2.pdf)

**Organisational chart**

